

Hindu Temple of Rochester

120, Pinnacle Road, Pittsford, NY 14534-1008, Phone: (585) 427-8091

www.hindutempleofrochester.com

DOWNSTAIRS HALL RESERVATION FORM

Date of Use: _____ Hours needed: _____ to _____

Purpose: _____ No. of Guests: _____

HT member for current year (Y/N) _____ Rental Amount: _____

DETAILS OF THE PERSON RESERVING THE HALL

Name _____

Phone: (Home) _____ (Cell) _____ (Office) _____

E-mail: _____

Address: _____

Signature: _____ Today's Date _____

- Make the checks payable to "Hindu Temple of Rochester" and in the memo write "Hall Rental"/ "Security Deposit".
- Reservation is **not confirmed** until the payment for Rental & Deposit are received.
- Deposit will be refunded in full only if the property is left in clean and undamaged condition. Temple reserves the right to decide if the Temple has been left clean.
- Review Hall Rental Policy for more details.

FOR TEMPLE USE ONLY

Date of Cancellation w/o penalty _____

Date of cancellation w/ 20% penalty _____ w/ 50% penalty _____

Deposit Amount Paid: _____ Cash/Check # _____ Date _____

Rental Amount Paid: _____ Cash/Check # _____ Date _____

Reservation Approved: _____

Priest Signature

Cultural Secretary Signature